

# Board of Park Commissioners Authority

<b>Policy#: 2072</b>	
<b>Approval Date:</b>	<b>Date Revised:</b>

Recognizing the need to establish and delineate the responsibilities of the Board and its appointed Executive Director and his/her staff, the Board acknowledges that:

1. The Executive Director will be solely responsible to the Board for the administration of the Vashon Park District. Except for the purpose of seeking clarification of information provided by a staff member or for inquiry of a general nature, the Board and its members will deal with the administrative officers and employees under the jurisdiction of the Executive Director solely through the Executive Director in order to provide for efficient and effective administration of Vashon Park District. Neither the Board nor any member of the Board will give orders to the Executive Director's subordinates or otherwise interfere with the managerial functions through such means as directing or requesting the interviewing, appointment, or removal of any of the Executive Director's subordinates, the making of particular purchases from or contracts with any specific individual or organization, or the granting or denying of any benefit or opportunity not made available to the general public.
2. The Executive Director will supervise and be responsible for the administrative and managerial affairs of Vashon Park District. He/she will give general direction regarding personnel matters and will be ultimately responsible for the proper execution of policies and directions set by the Board and for the enforcement of local, state, and federal laws and regulations impacting Vashon Park District. The Executive Director will keep the Board informed of the conditions and needs of Vashon Park District and will make reports and recommendations including the modification or deletion of existing policies or the adoption of new policies regarding personnel as the Executive Director may deem desirable or as may be requested by the Board.

3. Should an existing policy be determined to be in conflict with newly enacted laws or regulations, including interpretations of law or regulation by a court, the executive director will have the authority to suspend enforcement of the policy until the Board has had the opportunity to either modify or repeal the policy. The Executive Director will promptly notify the Board of any actions the Executive Director has taken to suspend a policy pursuant to this section.